

Special Notes for Crafters for the 2013 Art Association Exhibit and Sale

In the last few years there have been some concerns from crafters and committee members about the display and sale of crafts. We hope that this series of notes will help us all make this an excellent show!

1. Each individual item sold or displayed **MUST** be tagged with a number specific to the seller and a letter that identifies the individual item. Thus, if you have ten bracelets and your number is “33”, each bracelet must have an individual letter, e.g., “33g”. This number **MUST** also be recorded on the log-in sheet at the time of the delivery of your items.
2. A tag must be attached to each item (small safety pins or small labels will work well especially for fabrics).
3. Tags must be labeled by the seller with a sales price.
4. **NEVER** use tags that have numbers from previous show and exhibits. Each item **MUST** be identified for this show.
5. We encourage crafters to include a mini-biography, especially for purchasers who may want to buy more of your items. This should not be larger than 4x6 in size.
6. All items will be displayed to the best of the Art Association's ability; however, multiples of the same item may need to be kept in reserve in a box under the tables and restocked as sales occur. Tables will be checked frequently for restocking as space becomes available.
7. Please check our website <http://ArtAssociation.NorthHavenLibrary.org> for further information and details.
8. Crafters should bring their tagged and labeled work to the Legion Hall, unpack it, and put it on tables for display. There will be an Art Association member there to help you log-in and place your items. Because we want the very best presentation of all items, please understand that your items may be moved during the course of the show and sale.
9. Pick up by crafters of items not sold should occur on **SUNDAY**, August 11, until 3:30 pm. Sales will continue in the morning on Sunday until 1pm.
10. **Important Disclaimer:** Each artist and crafter will be required to sign a simple “Hold Harmless” form very like those signed at most shows and sales. A copy of the form is available on our website.

Thank you so very much. Our goal is to make this the very best exhibit and sale ever!

The Committee for the Art Association (see the flyer for individual names and contacts).